

MINNEAPOLIS POLICE CONDUCT REVIEW PANEL

The Police Conduct Review Panel was created by Ordinance 2012-Or-061, amending Title 9, Chapter 172 of the Minneapolis Code of Ordinances and approved by the City Council on September 21, 2012. The panel assures that police services are delivered in a lawful and nondiscriminatory manner. The Panel provides to the public meaningful participatory oversight of the police and their interactions with the citizenry. The Panel makes recommendations to the Chief of Police regarding the merits of complaints against Minneapolis Police Officers.

A pool of seven (7) civilian review panelists will be selected; four (4) shall be appointed by the City Council, and three (3) shall be appointed by the Mayor.

Of the seven (7) civilian review panelists, two (2) are assigned by the Director of Civil Rights or the Director's designee to work together with two (2) sworn officers in making recommendations regarding the merits of complaints concerning police conduct.

Deadline: Open until filled

Vacancies: Seven (7) open positions on the Police Conduct Review Panel

Terms: In order to stagger the expiration of terms, the original appointments of civilian panelists shall be for terms of two (2), three (3) or four (4) years, as determined by the City Clerk.

Requirements:

- Minneapolis residency is required
- Applicants may not be currently or previously employed by the Minneapolis Police Department
- References may be provided and will be checked

All Police Conduct Review Panel members must:

- Have the ability to read, apply logic and evaluate complex information and compare it to existing rules, laws, or procedures;
- Be able to listen, read and analyze to process and assess a large amount of information quickly;
- Be able to serve on hearing panels that review investigations regarding allegations of police misconduct;
- Have excellent writing skills;
- Not have a pending complaint against the Minneapolis Police Department or have filed a complaint within the past five years
- Conduct themselves with integrity and maturity when dealing with emotionally charged matters;
- Can display even handed temperament by evaluating each case fairly and neutrally in a non-discriminatory manner;
- Demonstrate diligence in reviewing investigative reports and resolving disputes;
- Show a strong commitment to community service;
- Have an ability to communicate with people of all levels of education and backgrounds;
- Be willing to collaborate with Minneapolis Police personnel (lieutenants or higher) when making case recommendations;
- Be able to complete training regarding police use of force, the Minnesota Government Data Practices Act, Open Meeting Laws, and the Minnesota Public Employee Labor Relations Act.

Application Instructions:

Application form available here: in [MS Word](#) or [Adobe PDF](#)

or by contacting the Office of the City Clerk at cityclerk@minneapolismn.gov or 612-673-3358. Persons may apply on their own behalf, nominate others for consideration or inform the Office of the City Clerk of persons to whom they wish application materials be sent.

Applications must be submitted to the Office of the City Clerk: Fax your application to 612-673-3812 **or** Email your application to cityclerk@minneapolismn.gov

Questions?: Staff Contact for the Minneapolis Police Conduct Review Panel: Michael K. Browne, Assistant Director of Civil Rights (Office of Police Conduct Review) 612-673-2426, Michael.Browne@minneapolismn.gov

City Clerk Contact: 612-673-2216, cityclerk@minneapolismn.gov

Selection Process: Applications are received by the City Clerk and forwarded to the Mayor, the Public Safety, Civil Rights & Health Committee Chair and the Minneapolis Department of Civil Rights staff for recommendation. Selected Applicants are then scheduled to speak at a public hearing in front of the Public Safety, Civil Rights & Health (PSC&H) Committee. Applications are then forwarded from the PSC&H Committee to the full Council for approval.

Additional Information: The Police Conduct Review Panel meets on an as needed basis. Hearings and Reviews may be conducted in the evening and on weekends. Panel members are compensated \$50.00 for each day when the member attends one or more meetings or panel review sessions, and shall be reimbursed for expenses incurred in the performance of duties in the same manner and amount as other city boards and commission members.

If you need this material in an alternative format please call Ahmed Muhumud at 612-673-2162 or email Ahmed.Muhumud@minneapolismn.gov Deaf and hard-of-hearing persons may use a relay service to call 311 agents at 612-673-3000. TTY users may call 612-673-2157 or 612-673-2626.

Attention: If you have any questions regarding this material please call 311

Hmong - Ceeb toom. Yog koj xav tau kev pab txhais cov xov no rau koj dawb, hu 612-673-2800;

Spanish - Atención. Si desea recibir asistencia gratuita para traducir esta información, llama 612-673-2700;

Somali - Ogow. Haddii aad dooneyso in lagaa kaalmeeyo tarjamadda macluumaadkani oo lacag la' aan wac 612-673-3500